

**SANTA ROSA VALLEY MUNICIPAL ADVISORY COUNCIL MINUTES**  
**January 18, 2007**

**The Santa Rosa Valley MAC held a meeting on Thursday, January 18, 2007 at 6:00 p.m. at the Santa Rosa Valley Club House on 11701 E. Las Posas Road, Camarillo, CA 93012**

**1. Call to order**

Mark Burley called the meeting to order at 6:06 p.m. MAC members Rosemary Allison, Janis Gardner and Ruth Means were present. Don Shubert was absent.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by John Nicholson.

**3. Agenda Review**

The MAC agreed that Items 9a and 9d should follow Supervisor Parks' comments so that Butch Britt and Nazir Lalani of the County Transportation Department could address the meeting early.

**4. Approval of Minutes**

The Minutes for the November 16, 2006 meeting were amended to change "Ruth Means" to "Janis Gardner " under item 5, line 4; to correct the spelling of Duval Road and to change "Ruth Means" to "Rosemary Allison" under item 7, second paragraph, line 1. Janis Gardner moved to approve the November 16, 2006 Minutes, as amended. Ruth Means seconded the motion. The motion passed 4-0.

[Note: Public Comments and Council Comments were moved up to accommodate the delayed arrival of Supervisor Parks.]

**5. Comments of Ventura County Supervisor Linda Parks**

Supervisor Parks reported that the Santa Rosa Valley is on the list of locations for a grant proposal to install Safe Route to Schools speed feedback signs. Nazir Lalani said that the grant, if approved, should be in place by mid-year. In addition, the Santa Rosa Valley will be scheduled for a county-facilitated Community Beautification Event, and Supervisor Parks' office will coordinate the 2007 date with Don Shubert, who assisted at the last event in 2005.

**6. Public Comments**

John Stahlberg read aloud an e-mail from Arlene Peter regarding the entrance/exit at Lexington Drive which is continually blocked by vehicles making a right hand turn onto Santa Rosa Road. The residents request that "Do Not Block Intersection" signs be placed at the location. MAC members agreed that the situation is problematic because the "Lexington Hills—Right Lane Only" directions, which were painted on the road at the intersection, are being ignored by drivers. Butch Britt asked that residents make suggestions and forward them to him. County staff will re-examine traffic flows at this intersection.

The Bordiers Nursery site grading on Read Road was discussed. MAC members and Supervisor Parks' office informed residents that the site is designated for nursery operations only, with one residence allowed. Drainage improvements are also being installed at the site to direct water flow.

**7. Council Comments on Issues Not on Agenda**

Ruth Means inquired about the likelihood of the February asphalt overlay project. Butch Britt informed the MAC that there is no possibility for scheduling the work in February. CalTrans has revised their rules, and Mr. Britt cannot determine at this time when the project will be undertaken, but it most likely will not be before Fall 2007.

The MAC requested that an Action Item be added to the February agenda to designate a committee to discuss solutions to the Lexington Drive entrance/exit issue. The committee will compile a list of suggestions for transmittal to Mr. Britt.

Janis Gardner said that the berm has improved the appearance of the dirt that was stored by the Highlands' developers. The MAC asked if Supervisor Parks' office could find out when landscaping of the berm is anticipated.

Mark Burley informed the MAC that with respect to the Thousand Oaks' City Council decision regarding building on Mount Clef Ridge, a lawsuit has been filed against the City by Save Our Ring of Green based on CEQA grounds and non-compliance with the Thousand Oaks Municipal Code.

## **8. Action Items**

### **a. Nomination and Selection of MAC Chair for 2007**

After a brief discussion of personal time commitments by MAC members, Ruth Means nominated Rosemary Allison as Chair and Janis Gardner as Vice Chair. Janis Gardner seconded the motion. Motion passed 4/0.

### **b. Santa Rosa Road Wish List**

The MAC agreed to change the term "Wish List" to "Vision." The MAC Santa Rosa Road Vision committee had not yet met. Due to that fact, the list will be compiled and voted on at a later meeting. Ruth Means asked Mr. Britt's advice for compiling the list. Mr. Britt said the committee should decide what they want and his staff will put a cost to it. As stated at prior meetings, Mr. Britt emphasized that each item requested must have a connection to development that occurred.

## **9. Information Items**

### **a. Scope of Work for Traffic Signal Synchronization (Kevin Cannon)**

[Note: Items 9a and 9d were taken out of order and discussed after item 5.]

Kevin Cannon asked Nazir Lalani to begin the discussion. Mr. Lalani told the MAC and residents that he is the Deputy Director of Traffic and Planning. In November 2006, the Scope of Work was finalized reflecting what the MAC and County had envisioned. It takes approximately six weeks for the contract to be finalized and it is currently scheduled for the February 6, 2007 Board of Supervisors meeting. After approval, Mr. Lalani will be the contact person, but responsibility shifts to the design group. One year is the expected completion estimate for the design work. It then goes to bid and back to the Board of Supervisors. Mr. Lalani said he does not anticipate any glitches in the process. In sum, the work should be undertaken in late 2008/early 2009.

In response to questions regarding variations in the original intent, Mr. Lalani replied that the four traffic signals will be synchronized with existing signals and the monitoring will be enabled through a line at the Moorpark Road intersection. The software design includes timing for cycles, and can be adjusted. The three peak cycles are: 6:00 a.m. through 9:00 a.m., 11:30 a.m. through 1:30 p.m. and 3:00 p.m. through 6:30 p.m. Peak hours will experience more platooning so that non-signalized side streets will have ample opportunities to exit onto Santa Rosa Road. Side streets can anticipate waiting for the signal to change from between 90 to 120 seconds once triggered. Gap sensing is set at 4-5 seconds. Equestrian buttons will be installed on each and the signals will be set to take into account slower horse crossing times. In response to Mr. Lalani's request for the best location to perform sampling, MAC members suggested Las Posas Road. When questioned about Saturday and Sunday synchronization, Mr. Lalani responded that flows are generally lower on weekends and not as needed.

In response to questions, Mr. Lalani will check the timing on the equestrian crossing at East Las Posas and Santa Rosa Road.

**b. Feedback on Scenic Highway Designation for Santa Rosa Road**

MAC members had been previously informed that Santa Rosa Road does not qualify for Scenic Highway Designation.

**c. Update on Community Emergency Response Team (CERT)**

Rosemary Allison reported that she has spoken with Diane Starzak who leads the Oak Park CERT. Rosemary asks that members of the community volunteer to serve on the CERT. She will also be soliciting a captain for each area. In addition to Rosemary, Rebecca McNeil and Gussy Woodfil have volunteered. Supervisor Parks explained that the CERT is comprised entirely of community members who are trained by the Fire Department. In addition, the County anticipates a "Reverse 911" function that will inform residents by telephone in emergency situations.

**d. Report from TIMF Committee**

Supervisor Parks will communicate County Counsel's opinion regarding TIMF funds at the next meeting.

**e. Status of Santa Rosa Park**

Supervisor Parks told the MAC that the City of Thousand Oaks has elected to re-format and re-write the agreement on road sharing with the County. Supervisor Parks' office will alert the MAC as soon as the Thousand Oaks City Council date is determined.

**10. Future Agenda Items**

Action Items:

Lexington Drive Committee

Information Items:

Santa Rosa Road Vision

Santa Rosa Road Scope of Work Update

Community Emergency Response Team

TIMF

**Meeting adjourned at 8:00 p.m. to February 15, 2007.**